



# CABINET

THURSDAY, 30TH JUNE, 2016

At 7.30 pm

in the

COUNCIL CHAMBER - GUILDHALL,

## SUPPLEMENTARY AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
v.	Appointments to Outside and Associated Bodies	3 - 40

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD  
ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES  
2015/16**

Name(s) of Representative(s):	Ally Christine Balesar.	
Name of Organisation:	Royal Berkshire Fire & Rescue Service	
No of Meetings Held:	No of meetings Attended:	
Please give a brief description of the purpose/aims of the Organisation:		
<p>Minimise the risk to life from fires and other emergencies.                  Minimise the social, economic and environmental impact of fires and emergencies.</p>		
Please give details of the key activities/achievements/outcomes during the year:		
<p>We have 5 Full Time Authority meeting a year &amp; there are 25 members. Each member represent one of the 5 Unitary Authorities we have in Berkshire. Members are also on a sub committee and I represent the Royal Borough on the Strategic Asset Management Committee. The panel members have their meetings all around Berkshire in the Fire Stations &amp; our job is to make sure that the buildings and equipment are looked after and kept in good shape. The 4 members from our Borough have also been involved in getting Ascot Fire Station upgraded to a</p>		
Any other comments: (please continue on separate sheet as necessary)		
<p>All members of the Fire Authority are working to bring the Fire Authority Precept as low as possible for our residents.</p>		

Full Time Fire Station open 24/7.

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr Bicknell		
Name of Organisation:	RBfRS		
No of Meetings Held:		No of meetings Attended:	
Please give a brief description of the purpose/aims of the Organisation:			
Please give details of the key activities/achievements/outcomes during the year:			
<p>It has been a busy year with the new headquarters being opened by prince Edward. The precept has been marginally increased by 1 percent. We are currently in process to purchase two new fire engines. The training company is also about to become a cic (community interest company) and we look to the future being able to bring much needed revenue by way of expanded services and products to the fire service.</p>			
Any other comments: (please continue on separate sheet as necessary)			

Please return this form to David Cook, [david.cook@rbwm.gov.uk](mailto:david.cook@rbwm.gov.uk) Democratic Services.

**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	DAVID BURBAGE		
Name of Organisation:	Royal Berkshire Fire Authority		
No of Meetings Held:	14	No of meetings Attended:	12
Please give a brief description of the purpose/aims of the Organisation:			
This the combined Fire authority for the Royal County of Berkshire			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Chairing the Budget Working Party, I managed to deliver the lowest precept increase at 1%, with the support of colleagues – this was the lowest precept increase in the country.</p> <p>This was achieved despite the combined FBU, fire officers, Labour and Liberal Democrat opposition to anything lower than 1.75% and proposals to the contrary of 1.99%!</p> <p>With my Governors seat on the South Central Ambulance Service, and as Champion for blue light integration, I've been supporting with other governor assistance the roll out of co-responding (fire crews deployed to nearby ambulance calls when ambulances are not available), to save more lives in Berkshire.</p> <p>This has been deployed in Hungerford and now with FBU support at Wokingham Fire Station (a full time station).</p> <p>Leading the way on keeping bills down, and in making the case in saving more lives, I am pleased to have served the Royal Borough on the Fire Authority.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	John Lenton		
Name of Organisation:	Royal County of Berkshire Fire and Rescue Service		
No of Meetings Held:	12	No of meetings Attended:	8 (3 missed due to change of previously agreed date; 1 due to eye operation)
Please give a brief description of the purpose/aims of the Organisation:			
<p>Fire and Rescue Service within Berkshire.</p> <p><i>As I am no longer a member of the Fire Authority I no longer have access to up to date data</i></p> <p>A large part of the work is fire prevention resulting from advice on building design and the increasing number for home fire alarms installed.</p> <p>Fire casualties are about 50% of the figure 10 years ago.</p>			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Results for Q 1 to 3 as Q4 not available to me. Fire fatalities high at 5. 4 involved high risk residents. 14 Fire Casualties which is continuing downward trend. Fire casualties are about 50% of level 10 years ago. Road deaths running at about 20 a year. Berkshire 999 calls running at about 6,400 p.a.</p> <p>As a result of the intervention by the then 4 RBWM members of the Fire Authority the 2016/7 increase in the precept was kept down to 1%.</p> <p>Targets for 1st front line appliance arriving within 8 minutes of a fire call with the second arriving in about 10 minutes are 70% but actual figures for 2015/6 were not available due to computer database failure. Attendance within 10 and 12 minutes respectively was 64% against a target of 86%</p> <p>For road traffic accidents requiring extrication of casualties the 11 minute target was achieved 76% against a target of 93%</p>			
Any other comments: (please continue on separate sheet as necessary)			
<p>The Authority is progressing towards integration with other blue light service, in particular the ambulance service and new fire stations are being designed to incorporate integration. New Fire Stations will usually follow the Windsor pattern of single appliance stations as satellites to major stations. This reflects reductions in fire incidents</p>			

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## Report on South East Employers from Adam Smith

South East Employers (SEE) is a self-help network of Local Authorities which advises on employment matters. It is well-regarded by RBWM council officers because it keeps us better-informed than we could manage on our own, and it is worth subscribing for this. It circulates a periodical bulletin, SEEus.

Matters on which it has advised in the past municipal year include adoption of the National Living Wage (£8.25 outside London); negotiations with trade unions (in particular, dealing with inconsistencies in the pay and grading structures); political mentoring and other support for councillors; training; and teachers' pay and conditions. Its last AGM was 16 July 2015.



**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Charles Hollingsworth		
Name of Organisation:	Family Friends of Windsor and Maidenhead		
No of Meetings Held:	See below	No of meetings Attended:	See below
Please give a brief description of the purpose/aims of the Organisation:			
To provide family related services, including those from PPP under an SLA with RBWM. Additionally they have included the garrison families especially when a parent is serving abroad.			
Please give details of the key activities/achievements/outcomes during the year:			
FF continue to thrive despite the contractual issue with RBWM. They have improved their fundraising activities and have enhanced their profile in the community. They are attempting to re-focus their activities given the uncertainties around the Contract with RBWM. They have new Chairman, Simon Foy and with the impending departure of the Manager, will be looking to recruit a suitable replacement. Catherine Burns will be a hard act to follow.			
Any other comments: (please continue on separate sheet as necessary)			
I do not keep a record of my attendance but probably less than half given my time in hospital this year.			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Marion Mills		
Name of Organisation:	Altwood All Weather Surface Executive Committee		
No of Meetings Held:	2	No of meetings Attended:	2
Please give a brief description of the purpose/aims of the Organisation:			
To ensure the smooth running and use of this facility.			
.Please give details of the key activities/achievements/outcomes during the year:			
Meetings have concentrated on ensuring weekend access to the pitch, changing rooms, toilet facilities and the rear car park for members of the Maidenhead Hockey Club. New fencing and gates have been installed.			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Marion Mills		
Name of Organisation:	Youth & Community Centre - Pinkneys Green		
No of Meetings Held:	4	No of meetings Attended:	4
Please give a brief description of the purpose/aims of the Organisation:			
<p>To encourage local young people to use the facility and to participate in schemes such as the Duke of Edinburgh Awards, ASDANs and Youth Volunteer Awards.  As part of the Youth Service, to provide Self Esteem coaching, Behaviour management and anti-bullying courses to young people.</p>			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Delivery of Duke of Edinburgh Award Scheme, ASDANs, Youth Volunteer Award.  Duke of Edinburgh Award scheme is going from strength to strength. It is lovely to see young people collecting their awards at the Youth Achievement Awards Ceremony held early each year.  The Centre is used regularly by Youth Groups and other community groups.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Natasha Airey
Name of Organisation	Clewer Youth and Community Centre
Municipal Year to which the report relates	2015-16
Number of meetings held	2
Number of meetings attended	1
Please give a brief description of the purpose/aims of the organisation	To promote and organise activities for local people and the general coordination and development of youth and community services.
Please give details of the key activities/achievements/outcomes during the year	There was general discussion about the usage and hire of the building, the needs therein and some parking trouble in relation to parents from a local school using the car park for pick up and drop off.
Any other comments	
Date submitted	04 May 2016

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Natasha Airey
Name of Organisation	Windsor Youth and Community Centre
Municipal Year to which the report relates	2015-16
Number of meetings held	3
Number of meetings attended	2
Please give a brief description of the purpose/aims of the organisation	The amalgamated management committee overseeing the Manor and Windsor Youth Centres.
Please give details of the key activities/achievements/outcomes during the year	Existing groups continue to take place and have expanded, new youth groups have started and targeted work continues to take place in the venues as well. The music studio is expanding and also being used for private hire too. Kit has been purchased for video editing and filming as well, so young people have greater opportunity to experience the whole range of technical production, not just the performance side. We have a new member of the committee recently joined too.
Any other comments	
Date submitted	04 May 2016

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s) Natasha Airey  
Name of Organisation SACRE

Municipal Year to which the report relates 2015-16  
Number of meetings held 3  
Number of meetings attended 2

Please give a brief description of the purpose/aims of the organisation Oversees the religious education in RBWM

Please give details of the key activities/achievements/outcomes during the year  
The SACRE has continued to meet and recruited a number of new members. There has been work done to look at regional SACRE hubs and also a recent work to help in the teaching of Islam. I was also involved with the SACRE's survey which was sent to all RE teachers to see how the SACRE could best meet their needs and what resources, networking opportunities and training they would find most useful.

Any other comments

Date submitted 04 May 2016

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Cllr Malcolm Beer
Name of Organisation	Local Authorities Aircraft Noise Council
Municipal Year to which the report relates	2015/16
Number of meetings held	8
Number of meetings attended	8
Please give a brief description of the purpose/aims of the organisation	To examine and take action relating to any type of pollution or nuisance from aircraft noise which may affect Member Councils and Associate Bodies.
Please give details of the key activities/achievements/outcomes during the year	<ol style="list-style-type: none"> <li>1. The LAANC model of Councillors and specialist Environmental Officers working as equals in alternating Executive and Council Meetings continues to achieve community related advanced technical examination and action on all forms of environmental problems relating to Heathrow, via its related responses to government consultations and representation on the Heathrow Airport Consultative Committee.</li> <li>2. Its knowledgeable professional Officer representatives and Councillors worked together to robustly respond to interim proposals of the Airports Commission (AC).</li> <li>3. The same professional reps of four Member Councils worked together to submit an authoritative booklet to every MP demonstrating a catalogue of very serious shortcomings in the recommendation of the AC to expand Heathrow.</li> <li>4. The laanc-heathrow website which I actively helped to resurrect has maintained an easily accessible source of updated information on relevant topics and actions.</li> </ol>
Any other comments	<ol style="list-style-type: none"> <li>1. I have been pleased to have Chaired LAANC for the past 8 years and helped to merge the different attitudes of the big London and smaller rural communities into one stronger voice.</li> <li>2. LAANC has been handicapped by the infrequent representation of some Council's Officers, no doubt due to increasing budget pressures, and some Councils failing to appreciate that it will be impossible to stop aircraft noise, other pollution, excessive development and congestion from very seriously adversely affecting their communities, possibly for the first time, at a later date if they do not join in objecting to the AC's recommendations NOW.</li> <li>3. I hope to have the opportunity to continue to represent RBWM on LAANC.</li> </ol>
Date submitted	15 May 2016

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Paul Brimacombe		
Name of Organisation:	Youth & Community Centre Cox Green		
No of Meetings Held:	4	No of meetings Attended:	3
Please give a brief description of the purpose/aims of the Organisation:			
Management Committee to oversee and direct the activities of the Centre on behalf of the Trustees			
Please give details of the key activities/achievements/outcomes during the year:			
Organisation remains solvent and effective providing valued services to the community. I have also served on the Finance Sub-Committee.			
Any other comments: (please continue on separate sheet as necessary)			
Nil			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	DAVID BURBAGE		
Name of Organisation:	Royal Berkshire Fire Authority		
No of Meetings Held:	14	No of meetings Attended:	12
Please give a brief description of the purpose/aims of the Organisation:			
This the combined Fire authority for the Royal County of Berkshire			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Chairing the Budget Working Party, I managed to deliver the lowest precept increase at 1%, with the support of colleagues – this was the lowest precept increase in the country.</p> <p>This was achieved despite the combined FBU, fire officers, Labour and Liberal Democrat opposition to anything lower than 1.75% and proposals to the contrary of 1.99%!</p> <p>With my Governors seat on the South Central Ambulance Service, and as Champion for blue light integration, I've been supporting with other governor assistance the roll out of co-responding (fire crews deployed to nearby ambulance calls when ambulances are not available), to save more lives in Berkshire.</p> <p>This has been deployed in Hungerford and now with FBU support at Wokingham Fire Station (a full time station).</p> <p>Leading the way on keeping bills down, and in making the case in saving more lives, I am pleased to have served the Royal Borough on the Fire Authority.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr Collin Rayner		
Name of Organisation:	Twinning committee, Berks local transport body, Windsor Municipal charities, Windsor & Eton Society		
No of Meetings Held:		No of meetings Attended:	
Please give a brief description of the purpose/aims of the Organisation:			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Twinning committee - This committee is in good heart and has organised a no. of twinning events and the committee meets regularly. The Mayor is president and has been on a couple of exchanges. We need to support the twinning committee and needs to be part of the council. The concept of twinning began in the early turn of the century, our twin towns are Neuilly-Sur-Seine France, est. 1955 St Claud France, est 1957, Bad Godesberg Germany est. 1960 Glosar Germany est 1969, Frascati Italy est. 1972 Cortick Belgium est. 1981.</p> <p>Berks local transport body - As lead member, I attended 3 meetings last year and asked for funding for a no. of schemes in RBWM council. The meetings are hosted by Slough BC and it is important we attend as they allocate funds for highways improvements. It is important officers attend meetings as well, est. March 2013 in response for dept. Transport wish to devolve local transport major scheme funding to regional control. Membership of BLTB and Berks transport is identical and two bodies operate in tandem with each other.</p> <p>Windsor Municipal charities - It is an important charity looking after alms houses in Windsor, well financed and carry out good services for residents who have hit hard times/need accommodation. They adapt well to modern times, spending money on refurbishment of buildings. The council should support the charity. We meet 4 times a year. This is a retirement properties for old people at Ellison House, Victoria St. It is an alms house.</p> <p>Windsor &amp; Eton Society - The society goes from strength to strength meeting regularly to view planning applications, safeguarding cultural heritage of RBWM. It was founded 1946 and aims to stimulate public interest in Windsor, promoting high standards of Windsor and Eton, protecting features of historic/public interest and have a program of talks/outings. They had 3 talks this year, Royal dairies, Upton House, Spencer House, Chiswick.</p>			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD  
ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES  
2015/16**

Name(s) of Representative(s):	Cllr D Coppinger		
Name of Organisation:	Age Concern Berkshire		
1	1	No of meetings Attended:	1
Please give a brief description of the purpose/aims of the Organisation:			
Charity supporting older people throughout Berkshire			
Please give details of the key activities/achievements/outcomes during the year:			
AGM attended			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr D Coppinger		
Name of Organisation:	Carers Partnership Board		
1	6	No of meetings Attended:	4
Please give a brief description of the purpose/aims of the Organisation:			
Represents carers within Borough			
Please give details of the key activities/achievements/outcomes during the year:			
Attended meetings when possible.			
Any other comments: (please continue on separate sheet as necessary)			

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**2015/16**

Name(s) of Representative(s):	Cllr D Coppinger		
Name of Organisation:	Pooles and Rings		
No of Meetings Held:	4	No of meetings Attended:	3
Please give a brief description of the purpose/aims of the Organisation:			
Charity providing funds towards furniture and appliances in old Borough of Maidenhead and Bray			
Please give details of the key activities/achievements/outcomes during the year:			
Area of benefit increased to assist greater number of residents			
Any other comments: (please continue on separate sheet as necessary)			

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**2015/16**

Name(s) of Representative(s):	Cllr D Coppinger		
Name of Organisation:	People to Places		
No of Meetings Held:	4	No of meetings Attended:	4
Please give a brief description of the purpose/aims of the Organisation:			
Provides free/subsidised transport for Borough residents together with disabled access to shops			
Please give details of the key activities/achievements/outcomes during the year:			
Met with operations committee 4 times to guide and advise			
Any other comments: (please continue on separate sheet as necessary)			

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**2015/16**

Name(s) of Representative(s):	Cllr D Coppinger		
Name of Organisation:	Spoore Merry Rixman/		
No of Meetings Held:	4	No of meetings Attended:	3
Please give a brief description of the purpose/aims of the Organisation:			
Charity providing funds for children towards their education within the old Borough of Maidenhead and Bray			
Please give details of the key activities/achievements/outcomes during the year:			
Area of benefit increased to assist greater number of residents			
Any other comments: (please continue on separate sheet as necessary)			

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Cllr E Wilson
Name of Organisation	Windsor & Eton District Scout Council - Executive Committee
Municipal Year to which the report relates	2015/16
Number of meetings held	4
Number of meetings attended	3
Please give a brief description of the purpose/aims of the organisation	To support the various scout groups and their leaders and to generally further the aims of scouting in the district.
Please give details of the key activities/achievements/outcomes during the year	Recruitment of cubs,scouts and leaders continues to grow and reflects the success of the scout movement across the UK. The Executive Committee continue to develop the Bears Rail camp, which provides an exciting but safe camp site for scouts across the Borough and beyond. Councillors have donated funds to 12th Windsor and 5th Windsor groups this year.
Any other comments	The Committee are always looking for volunteers and leaders to help with groups in the area.
Date submitted	03 May 2016

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
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**2015/16**

Name(s) of Representative(s):	David Hilton		
Name of Organisation:	Heathrow Community Noise forum		
No of Meetings Held:	4	No of meetings Attended:	4 plus 16 other meetings
Please give a brief description of the purpose/aims of the Organisation:			
<p>Terms of reference are available on the Heathrow web site at <a href="http://www.heathrow.com/noise/making-heathrow-quieter/our-noise-strategy/working-with-local-communities/heathrow-community-noise-forum">http://www.heathrow.com/noise/making-heathrow-quieter/our-noise-strategy/working-with-local-communities/heathrow-community-noise-forum</a></p> <p>The forum was established as a result of community concerns following departure trials in 2014.</p>			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Following the Heathrow departure trials in 2014 many residents in the south of the borough were of the opinion that aircraft had not returned to the pre-departure trial routes. After much prompting by me and some others NATS admitted to a change on the Compton route on easterly operation. The complaints led to the formation of the Community Noise forum. Initial work focussed upon successfully verifying that the data provided by Heathrow on Webtrac was accurate and that this web based tool accurately represented the position of aircraft.</p> <p>Following this work data was provided on the location of aircraft for a five year period over Sunninghill. I undertook an analysis of this data and have published a report with the Community member of the HCNF, Kate Mann.</p> <p>The analysis of the Sunninghill and other gates exposed a number of surprises including the fact that on average aircraft are climbing more slowly. A number of specific groups were formed to review data and consider future operations and I joined a Research and policy Group and a group looking at possible routes for Compton on easterly operations.</p>			
Any other comments: (please continue on separate sheet as necessary)			
<p>I have over this period responded to tow consultations, the CAA’s Consultation on proposals for a revised airspace change process and the DfT Policy Development discussion paper.</p>			

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**2015/16**

Name(s) of Representative(s):	David Hilton		
Name of Organisation:	Management Committee Charters youth and Community		
No of Meetings Held:	4	No of meetings Attended:	2
Please give a brief description of the purpose/aims of the Organisation:			
<p>The Management Committee meets quarterly to assist the manager of the youth Service to carry out her duties and to hold her to account. Meetings are held on Monday evenings and unfortunately they have clashed with other Council meetings reducing the meetings I was able to attend.</p>			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Disturbingly the number of young people attending Charters Youth &amp; Community has declined and for the first time in ten years the finances of the Centre are coming under pressure as fees paid by those attending are a significant part of the centre’s revenue.</p> <p>I have agreed to talk to Danny Gomm to determine whether this is a trend across the Borough and if so what is being done to engage with young people and if it is an issue unique to Charters ask for an action plan to increase number.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**2015/16**

Name(s) of Representative(s):	David Hilton		
Name of Organisation:	Thames Basin Heath Joint Strategic Partnership Board		
No of Meetings Held:	2	No of meetings Attended:	2 plus 2 task and finish
Please give a brief description of the purpose/aims of the Organisation:			
<p>In order to protect bird species under a European directive the 11 Local Authorities affected established a SPA Delivery Framework in 2009. The framework requires contributions from developers for the provision of Suitable Alternative Green Space (SANG) and Access Management and Monitoring. Having established the framework the Board are responsible for monitoring access management and the effectiveness of SANG</p>			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Having established the Framework and a programme of wardening of both the SPA and SANG meeting were reduced from 4 to 2 a year. The group decided that it should establish a process for monitoring the effectiveness of SANG in attracting visitors, particularly dog walkers away from the SPA, for communicating with visitor and to establish ways in which SANG could be made more attractive to visitor.</p> <p>A Task and Finish Group was set up which I chaired, the group consisted of Officers and members and after two meetings reported to the main Board. The report was accepted and the actions proposed will be taken.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Charles Hollingsworth		
Name of Organisation:	Berkshire Adoption Advisory Service Panel member		
No of Meetings Held:	See below	No of meetings Attended:	See below
Please give a brief description of the purpose/aims of the Organisation:			
This is an RBWM hosted consortium that decides on who can adopt and who can be adopted, and matches them for best fit. The Panel comprises social workers, both current and retired, adoptive parents a medical adviser and a legal, officer. It usually includes an elected member or two.			
Please give details of the key activities/achievements/outcomes during the year:			
Reading pre-Panel papers, and participating in Panel activities.			
Any other comments: (please continue on separate sheet as necessary)			
The panel meets frequently throughout the year and members are sought for each meeting. I respond immediately and attend the vast majority of those to which I am invited, though I have been less available this year due to frequent hospital visits. I also attend various training events to enhance my skills.			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Charles Hollingsworth		
Name of Organisation:	Family Friends of Windsor and Maidenhead		
No of Meetings Held:	See below	No of meetings Attended:	See below
Please give a brief description of the purpose/aims of the Organisation:			
To provide family related services, including those from PPP under an SLA with RBWM. Additionally they have included the garrison families especially when a parent is serving abroad.			
Please give details of the key activities/achievements/outcomes during the year:			
FF continue to thrive despite the contractual issue with RBWM. They have improved their fundraising activities and have enhanced their profile in the community. They are attempting to re-focus their activities given the uncertainties around the Contract with RBWM. They have new Chairman, Simon Foy and with the impending departure of the Manager, will be looking to recruit a suitable replacement. Catherine Burns will be a hard act to follow.			
Any other comments: (please continue on separate sheet as necessary)			
I do not keep a record of my attendance but probably less than half given my time in hospital this year.			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Charles Hollingsworth		
Name of Organisation:	Pinkneys Green Y&C Management Committee		
No of Meetings Held:	See below	No of meetings Attended:	See below
Please give a brief description of the purpose/aims of the Organisation:			
To provide a community based service for local residents, including ‘children & mothers’ activities, classes for group sessions and a variety of activities including family celebrations.			
Please give details of the key activities/achievements/outcomes during the year:			
Monthly reports submitted to RBWM and finances well under control. Improving take up of events proving the value of the excellent youth worker and admin officer. Constantly improving and enhancing the infrastructure has also proved beneficial.			
Any other comments: (please continue on separate sheet as necessary)			
I am currently the Chairman and Secretary, and have attended every meeting of the Management Committee.			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr Lenton		
Name of Organisation:	Heathrow Airport Consultative Committee		
No of Meetings Held:	4/5	No of meetings Attended:	0
Please give a brief description of the purpose/aims of the Organisation:			
Liasion with Heathrow			
Please give details of the key activities/achievements/outcomes during the year:			
No need for for than 1 Cllr to attend at present. Activity will be graeter if HMG ever makes upm it mind about a new Runway			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr Lenton		
Name of Organisation:	Strategic Aviation Special Interest Group		
No of Meetings Held:	4/5	No of meetings Attended:	0
Please give a brief description of the purpose/aims of the Organisation:			
Monitoring Policies concerning Civil Aviation			
Please give details of the key activities/achievements/outcomes during the year:			
<p>No need for for than 1 Cllr to attend at present.</p> <p>Activity will be greater if HMG ever makes up its mind about a new Runway</p> <p>The main value of SASIG at present is that it notifies us of HMG activity and reports. This is very time saving.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr Lenton		
Name of Organisation:	Local Authorities Aircraft Noise Council		
No of Meetings Held:	4/5	No of meetings Attended:	0
Please give a brief description of the purpose/aims of the Organisation:			
Monitors aircraft noise activity and problems			
Please give details of the key activities/achievements/outcomes during the year:			
No need for for than 1 Cllr to attend at present. Activity will be greater if HMG ever makes up its mind about a new Runway			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Cllr. Philip Love		
Name of Organisation:	C.A.B. (Citizens Advice Maidenhead & Windsor)		
No of Meetings Held:	6	No of meetings Attended:	3 - Other 3 unable to attend because of Council meetings clashing
Please give a brief description of the purpose/aims of the Organisation:			
To help local residents resolve their legal, financial and other problems by providing independent, expert and confidential advice, free of charge, while campaigning for change in the policies and services that cause people problems.			
Please give details of the key activities/achievements/outcomes during the year:			
<p>With the increased workload and need of additional space, I helped CAB acquire a new ten year lease. Some urgency was needed in this matter, because in order to obtain grants from other organisations, CAB need to show that they have at least five years remaining on their lease.</p> <p>We were recently delighted to learn that our funding application to Big Lottery’s Awards for All fund was successful, and we were awarded £8,335 for our “accessible advice service” which includes email, phone and testing webchat.</p> <p>CAB are being very proactive working with and promoting our work across the local authority and through other agencies.</p> <p>In 2015/16 we achieved financial outcomes <b>totalling £419,214!</b></p> <p>We will be increasing our manning of Adviceline, to open on Thursdays from 9.30-12.30 and we are asking volunteers for help on either a regular or rota basis.</p> <p>We are running a publicity campaign for Dedworth now that we have more volunteers. This involves a Press release, new posters, plus postcards etc. , We are also looking to have another outreach within Radion, who are offering us space for free.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	Marion Mills		
Name of Organisation:	Youth & Community Centre - 4 Marlow Road		
No of Meetings Held:	3	No of meetings Attended:	3
Please give a brief description of the purpose/aims of the Organisation:			
To engage with the Young People in the Community. To encourage and aid the young people to participate in schemes such as ASDANs and the Duke of Edinburgh Awards. To help young people participate in the community.			
Please give details of the key activities/achievements/outcomes during the year:			
<p>By October there had been 82 accreditations for ASDANs and Duke of Edinburgh Awards. The Duke of Edinburgh Awards Scheme has really taken off now at this Centre, as have the ICE Music groups run here.</p> <p>The new kitchen has proved very successful and is used for ASDANs and some of the items made in the kitchen by the young people have then been sold and the money put into their Youth Account.</p> <p>New flyers have been produced and distributed in the local area.</p>			
Any other comments: (please continue on separate sheet as necessary)			

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Samantha Rayner
Name of Organisation	Windsor Festival
Municipal Year to which the report relates	2015/16
Number of meetings held	3
Number of meetings attended	2
Please give a brief description of the purpose/aims of the organisation	The Festival is held twice a year to promote art and culture to residents and schools in RBWM
Please give details of the key activities/achievements/outcomes during the year	A very successful spring festival at which every school in the RBWM took part. The autumn festival was a huge success and increased numbers from previous year.
Any other comments	
Date submitted	03 May 2016

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**Please Note:** Once you have completed all necessary fields, press 'Submit'. After you have submitted the form, confirmation of your submission will result in a reference number. Please make a note of the reference number shown on screen and use it if you need to contact us.

# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Rankin, Shelim
Name of Organisation	Royal Free Foundation
Municipal Year to which the report relates	2015/16
Number of meetings held	1
Number of meetings attended	1
Please give a brief description of the purpose/aims of the organisation	Holds money in trust for education in Windsor (supports local primaries)
Please give details of the key activities/achievements/outcomes during the year	Meeting considered a financial update (healthy) and a report on the risk in the investments (low). Discussed what academisation and MATs meant for the Foundation.
Any other comments	None.
Date submitted	03 May 2016

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**ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD**  
**ANNUAL REPORT – COUNCIL REPRESENTATIVE’S ON OUTSIDE BODIES**  
**2015/16**

Name(s) of Representative(s):	John Lenton		
Name of Organisation:	Age Concern, Wraysbury & Horton		
No of Meetings Held:	Numerous	No of meetings Attended:	Numerous
Please give a brief description of the purpose/aims of the Organisation:			
To look after the more elderly residents of Horton and Wraysbury			
Please give details of the key activities/achievements/outcomes during the year:			
<p>Weekly coffee mornings.</p> <p>Invitation to special functions as with Queen's 90<sup>th</sup> celebrations</p> <p>Volunteer service to take residents to Datchet surgery, local hospitals etc (and bring them back)</p> <p>Anything else that may be necessary</p>			
Any other comments: (please continue on separate sheet as necessary)			
There are several social organisations run by the local churches			

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# Corporate - Annual Report - Council Representative's on Outside Bodies

Name(s) of Representative(s)	Cllr John Bowden
Name of Organisation	HACC, Heathrow Airport Consultative Committee
Municipal Year to which the report relates	2015/2016
Number of meetings held	4
Number of meetings attended	4
Please give a brief description of the purpose/aims of the organisation	HACC aims to promote Heathrow Airport, it is funded by the company.
Please give details of the key activities/achievements/outcomes during the year	<p>I have ensured that RBWM is fully represented on HACC and challenges any further expansion, detrimental to RBWM, ie the 3rd runway. I have achieved this by speaking at all meetings, challenging aircraft operations (over flying, noise and pollution) and the lack funding for projects in RBWM.</p> <p>The new 3rd runway will impact heavily on RBWM which was not addressed in the report on airport expansion, with a bias towards London. I have challenged Slough Boro Council who have accepted funding to promote the expansion.</p>
Any other comments	<p>I have participated in an airside tour, but declined an offer of dinner. I have met with the Director of Public affairs for Heathrow, and the Manager of Surface transport privately at Heathrow with Cllr Hilton for them to explain road and rail expansion that will impact on rail services to Windsor Riverside.</p> <p>They were unaware of the Windsor Rail link proposals.</p>
Date submitted	03 May 2016

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